



## SCHOOL APPLICATION TIMELINE

FALL	DEC	JAN	FEB	MAY	JULY	AUG	SEP	ОСТ	DEC
2024	2024	2025	2025	2025	2025	2025	2025	2025	2025
<ul> <li>Identify current families who would qualify for the program</li> </ul>	<ul> <li>New admin online training (due Jan 2025)</li> </ul>	<ul> <li>Intent to Participate form</li> <li>Number of available choice seats</li> <li>Disclosure of information form/policies</li> <li>Random selection plan (MPCP/RPCP only)</li> <li>Auditor Fee</li> <li>Student application designee online training</li> <li>Combined schools agreement</li> </ul>		<ul> <li>Budget &amp; Cash Flow documents; or</li> <li>Survey Bond</li> <li>Increase WPCP seats, if desired</li> <li>Hours of instruction</li> <li>WPCP lottery starts</li> </ul>	<ul> <li>Set up Choice Administrator in WISEdata</li> <li>WISEdata training</li> </ul>	<ul> <li>Functional SIS</li> <li>Academic Standards</li> <li>Certificate of Insurance</li> <li>Accreditation or Pre- accreditation documents</li> <li>Approved certificate of occupancy, if applicable</li> <li>Fidelity bond</li> <li>Auditor Authorization form</li> <li>Private School Report Card selection</li> <li>Background checks</li> <li>DPI approves budget, if applicable</li> </ul>	<ul> <li>Preliminary Enrollment Report</li> <li>First voucher payment</li> </ul>	<ul> <li>3rd Friday September Count report due Oct. 1</li> <li>Indoor Environmental Quality Plan due Oct. 1</li> <li>Submit dates of two required board meetings</li> <li>Private school report, PI-1207</li> <li>DAC coord. update form due Oct. 30</li> </ul>	<ul> <li>Fiscal &amp; Internal Control Practices Report</li> <li>Fall Enrollment Audit</li> <li>Approved accreditation application, if not already accredited</li> </ul>