

Re-Enrollment Instructions

FOR CURRENT CHOICE STUDENTS

2025-2026 Open Enrollment February 3 to April 17, 2025

Each year, parents must complete the [Online Parent Application](#) via the DPI portal to continue receiving a choice voucher. Follow these steps for an easy guide on how to renew your choice application.

1 Obtain an acceptable* **proof of address** document.



*ACCEPTABLE DOCUMENTS:

- Wage statement
- Signed and current lease agreement
- Property tax bill
- Utility bill (water, electric, gas, cable or landline phone)
- Government correspondence

Document *must*:

- List address
- Include name(s) of parent(s) or guardian(s)
- Be dated within three (3) months of the start of open enrollment

2 Sign-in to the **online application** as a returning user using the email address and password from last year to complete the Online Parent Application.



If you do not remember your password, use the "Forgot your password?" link on the sign-in page. Your password will be sent to the email registered.

3 Verify the information entered is current, update information if needed and submit application.



*Information entered on your application **must** match with your proof of address (e.g., name, address).*

4 Check for email confirmation of application submission from the Department of Public Instruction.



5 Provide proof of address **to each school listed on your application, during the same open application period** or the application is ineligible.

Contact the school(s) listed on your choice application and ask them the best way to deliver proof of address.

Schools may accept documents:

1. In person
2. Email/Text
(*Partial images are not accepted*)
 - Name of student(s)
 - Grade(s)
 - Birthdate(s)

6 Renewal complete!



For specific information, visit schoolchoicewi.org/enroll or scan the QR code to download lists of participating choice schools.